

# NOTICE OF VACANCY

Posting #: 381-21

Successful Candidate:

## DIETARY ATTENDANT

**STATUS:** Part-time  
**LOCATION:** Dietary  
**WAGE CLASSIFICATION:** \$14.64  
**MASTER SCHEDULE LINE:** PT#7  
**POSTING DATE:** October 13, 2021  
**EXPIRY DATE:** October 20, 2021  
**HOURS OF WORK PER PAY PERIOD:** 45 hours  
**START DATE:** October 22, 2021

### INITIAL SHIFT TIMES:

WEEK 1 MON	WEEK 1 TUES	WEEK 1 WED	WEEK 1 THUR	WEEK 1 FRI	WEEK 1 SAT	WEEK 1 SUN	WEEK 2 MON	WEEK 2 TUES	WEEK 2 WED	WEEK 2 THUR	WEEK 2 FRI	WEEK 2 SAT	WEEK 2 SUN
			E1	E1			E2				E2	E2	E2
WEEK 3 MON	WEEK 3 TUES	WEEK 3 WED	WEEK 3 THUR	WEEK 3 FRI	WEEK 3 SAT	WEEK 3 SUN	WEEK 4 MON	WEEK 4 TUES	WEEK 4 WED	WEEK 4 THUR	WEEK 4 FRI	WEEK 4 SAT	WEEK 4 SUN
			E1	E1			E2				E2	E2	E2

### QUALIFICATIONS:

- Current Safe Food Handling Certification is preferred

### EXPERIENCE

- Minimum one (1) year experience working in food service fields, preferably in an institutional environment is preferred.

### ABILITIES

- Strong communication skills both verbal and written
- Must be able to relate, communicate and co-operate effectively with staff, residents, residents' families, and the public
- Knowledge of basic nutrition and special diet needs of individual residents
- Able to operate kitchen utensils and equipment safely and efficiently
- Able to work in an environment that is subject to temperature change
- Able to tolerate standing and lifting throughout the workday
- Ability to follow verbal and written instructions

If you are interested in applying for this position, please apply in writing to Linda Coughlin ([LCoughlin@tcmhomes.com](mailto:LCoughlin@tcmhomes.com)) by noon on October 20, 2021. Please reference job # PT#7 in your application.

Employees shall be selected on the basis of their skill, ability, experience and qualifications. Applicants are requested to include an updated resume at time of application. Interviews may be used to help select the best candidate. Candidates who choose not to supply an updated resume as requested may be excluded from continue on in the interview and selection process. Where two or more applicants are relatively equal, the decision will be based on seniority. An unsuccessful applicant may request a meeting with management to discuss ways in which they can improve their qualifications for future postings.